

EANM'21 Virtual e-Poster Submission Guideline

Dear Submitters of an e-Poster,

Please read the instruction below carefully.

In case you are unable to upload your e-Poster, please get in touch with the EANM Office (Susanne Koebe, abstracts@eanm.org).

EXTENDED Deadline for e-Poster Upload: September 8, 2021 (23:59 CEST)

Not uploading until the deadline of September 8 will result in an automated withdrawal.

General

- Agreement

By uploading your e-Poster, you give your agreement that EANM has the permission to publish the uploaded material on the congress platform for viewing by all registered participants. It is your responsibility to include only material which is free to use (e.g. videos, pictures, or music). EANM does not offer reimbursement for any copyright charges.

- Privacy / Advertising

It must be guaranteed that all content used in your e-Poster can be shown online on the EANM congress platform during and after the congress. If your e-Poster includes sensitive data, please remove these data before you upload your material. No amendments can be granted after the upload. Patient confidentiality must be protected. Names of patients must not show up in slides/pictures. Avoid commercial reference. Advertising of products is prohibited.

- Conflict of Interest (COI) Page

While submitting, you will be asked to fill-in the disclosure questions.

(<https://eanm21.eanm.org/submitters-presenters/> -> Download: *EANM21 Disclosure Questions*). Please have those 4 answers ready for copy paste.

Preparation of e-Poster

- Format

You use the same sections as for the abstract submission: **Aim, Material and Methods, Results, Conclusion, References**. Feel free to enter your accepted abstract (via the myEANM Area) for copy pasting.

Amendments to the initially submitted and accepted abstract are possible. You can upload text, images, tables, or videos – up to 7 files per section and up to 20MB each.

Do NOT upload the e-Poster as PDF or PPTX – it is not permitted.

- Report

All e-Posters have to be uploaded in English. Do not cover too many details. Apportion your message appropriately. Discuss only the major points of your work, supported by the conclusions drawn from your data.

Actual upload – **detailed info can be found [here](#).**

- You will find the link for the upload within your [myEANM Area](#):
<https://myeanm.eanm.org/>
(log in with your email and your chosen password)
Follow the steps mentioned here:
<http://eanm21.eanm.org/submitters-presenters/login-and-eposter-submission/>
- Prior the upload process, you have the possibility to upload a portrait photo of yourself – it will be displayed next to your name/e-Poster (upload is not mandatory)
- Then you have the chance to indicate whether viewers of your e-Poster (=participants of the congress) can contact you for feedback or questions via a (hidden) email button.
- Upload your e-Poster as text (not as a PDF or PPTX) by following the indicated steps
- A preview is visible after a successful upload. *No* confirmation email will be sent.

Please upload your e-Poster to the protected server before the deadline!

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Replacements of uploads can be done any time until the deadline.

We thank you very much for your support and contribution to a successful online edition of the EANM'21 Virtual Congress.